

Sandgroper Caravanners Inc.
Minutes of Management Committee meeting
Held at Binningup Caravan Park
Saturday 3rd February 2018



In Attendance:

Helen Bizzill, June Foote, Clelia Gough, David Hiscock, Ian Moore, Mary Neale, Glenda Olesen, Dianne Young, Roy Lundy and Maureen Lundy

Apologies:

Ron Halse

Meeting Opened: 10.35am

David opened the meeting, welcoming all in attendance.

Minutes:

David suggested that since all committee members had seen and reviewed the previous minutes it would not be necessary for Dianne read them out. All members agreed that it was a good idea.

Key matters arising from previous minutes:-

- Maureen Lundy had researched new suppliers for uniforms including costs and designs. A discussion took place over our current supplier verses new suppliers. Maureen is happy to continue ordering the uniforms when required and is happy to deal with our current supplier in Mandurah. It was decided that our member uniforms were still in very good condition and it would not be necessary to make any changes at this stage. **Action completed.**
- Dianne presented some more sample business cards to the group. A design was selected and a few minor changes need to be made to the rear of the card. Dianne to make changes, present to committee and then order. **Dianne - work in progress.**
- Our Sandgroper Gossip needs to be sent to Eddy Tamlin each month and to some of the towns that we visit. Dianne to ask Ronnie to send Eddy a copy when the newsletter is distributed each month. **Dianne – work in progress.**
- Constitution - David has spoken to members of the Sub Committee and they are aware that WAACCI has completed a constitution. They will use it as a starting point. **Action completed.**
- Dianne has passed on her knowledge of the website to Clelia and Ian. **Action completed.**
- Dianne has written to Doris Friend informing her that the club has granted her 12 months leave of absence. David has also written to Doris and Helen has called her. **Action completed.**
- David acknowledged Kevin Forbes's appointment as Vice President WAACCI at the opening of the Brookton rally. **Action completed.**
- Chris Young has accepted the position of Club Delegate WAACCI. **Action completed.**
- David has advised WAACCI that we will not be taking up the offer to co-ordinate the Caravan and Camping show in March 2018. **Action completed.**

Moved Helen

Seconded June

Minutes from previous meeting accepted unanimously.

- **Correspondence inwards and outwards**

Inward: - Read by Dianne

15/12/17 – Email – John Bradley – Minutes of AGM of Delegates, Minutes of Delegates meeting, Report to WAACCI Delegates re Nation Association of Caravan Club Ltd (NACC) November Board Meeting, Caravanswest update Volume 19 No. 6, and WAACCI Projected Budget for 17/18.

15/12/17 – Email – John Bradley – Possible relocation of York free RV site

19/12/17 – Email – John Bradley – Caravan & Camping Show information

29/12/17 – Email – John Bradley – Notice that Ted Walker had passed away

02/01/18 – Email – John Bradley – Request for Club Members attending funeral to wear club badges

09/01/18 – Email – John Bradley – Agenda for Delegates Meeting & Minutes from Executive meeting

09/01/18 – Email – John Bradley – Reminder to club delegates of meeting on 17th Jan 2018

11/01/18 – Email – Gary Fitzgerald – Notice that corrections have been made.

14/01/18 – Email – John Bradley – Terang Country Music Festival 2018

18/01/18 – Email – Natalie & Ian Kessell to David Hiscock – Resignation from Sandgroppers

18/01/18 – Email – Natalie & Ian Kessell to Ian Moore – Resignation from Sandgroppers

24/01/18 – Email – John Bradley – Minutes to Delegates meeting, NACC Report, National Rally Report, Treasurers Report and Minutes of Executive Meeting 19th Jan, 2018

24/01/18 – Email – John Bradley – Requesting that all WAACCI information be sent to club members.

30/01/18 – Email – John Bradley – Caravanswest Update – Volume 20

30/01/18 – Email – John Bradley – Possible virus in Caravanswest update

Outward: - Read by Dianne

16/11/17 – Posted – Get well card to Thelma Forbes

26/11/17 – Email – David Hiscock to John Bradley advising of new secretarial email address.

04/12/17 – Email – Ian Moore to Guilderton Caravan Park requesting information on deposits etc.

20/12/17 – Email – Ian Moore to Binningup Beach Caravan Park re vans attending February 18 rally

08/01/18 – Email – Dianne Young to all members details of RAC Caravan & Camping show Perth

08/01/18 – Email – Dianne Young to all members warning for possible email scams

08/01/18 – Email – Dianne Young to Doris Friend approval of 12 months leave of absence

08/01/18 – Email – David Hiscock to Doris Friend wishing Doris all the best in her absence

10/01/18 – Email – Dianne Young to Club Delegates, Agenda for Delegates Meeting & Minutes from Executive Meeting

10/01/18 – Email – Dianne Young to Club Delegates reminder to attend meeting on 17th Jan 2018

10/01/18 – Email – Dianne Young to John Bradley informing John that club delegates have been reminded of 17th Jan 18 meeting.

11/01/18 – Email – Dianne Young all members re possible relocation of York free RV site

11/01/18 – Email – Dianne Young to Gary Fitzgerald requesting Members Email list be corrected

15/01/18 – Email – Dianne Young to all members re Terang Country Music Festival

15/01/18 – Email – Dianne Young to all members re rally location April 18, picnic and York function.

21/01/18 – Email – David Hiscock to Natalie & Ian Kessell reply to club resignation

24/01/18 – Email – Dianne Young to all members Minutes of recent Delegates Meeting 17th Jan, NACC Report, National Rally Report, Treasurers Report and Minutes of Executive Meeting 19th Jan 18

31/01/18 – Email – Dianne Young to all members Caravanswest Update Volume 20

Inward and outward correspondence moved by Ian

Seconded Clelia

Inward and outward correspondence accepted unanimously

Treasurer's report – Mary

Key Business arising:-

- Mary tabled reports including, Public Liability Insurance Levy Renewal, Sandgroper Caravan Club Membership List, Treasurer's Report dated February 18 and a list of expenses paid out for the Christmas rally dinner.
- The main expenses have been the Christmas dinner, \$1,218.12 and the Insurance to WAACCI which has been paid for each member, \$450.00
- The balance of our Westpac account is \$1,109.19 and the balance of the ING account is \$3,374.44.
- Mary has also received an account from Thelma Forbes for \$50.00 which is for prizes for the state rally.
- Helen has expenses for this weekend of \$15.00
- A discussion took place over the signatories at the Westpac Bank, David will write to the bank

Treasurer's report moved Dianne

Seconded June

Treasurer's report accepted unanimously

Membership Secretary's report – Clelia

Key Business arising:-

- Clelia has been reconciling the number of rallies attended for each member. It appears that some members are due for "rallies attended" badges. Clelia to arrange badges.
- New Membership Forms have been completed.
- New members to pay \$40 non refundable nomination fee.
- A discussion took place over all members attending 3 rallies per year. Clelia to check.
- It was decided that Friends of the Club no longer qualify for the Rally Caravan Prize.
- Clelia has been working on updating all member information including, van sizes, email address, next of kins etc. It is nearly all complete.

Membership Secretary's report moved Helen

Seconded Mary

Membership Secretary's report accepted unanimously

Rally organizers report – Ian

Key Business arising:-

- Members are no longer booking rallies in advance. This has become a problem for Ian as he now does not know until the last minute exactly how many vans are attending each rally.
- Clelia to ask Gary Fitzgerald to put in a section on the website for members to fill out when they are not available for rallies. This will then inform Ian that that member is definitely not available for a rally.
- As per a previous AGM decision, the Christmas function this year is to be held at a restaurant. Ian suggests that we consider Cervantes or Jurien Bay for our rally. He has been in touch with both caravan parks and they are available. There is a suitable tavern at Cervantes for dinner.
- Ian is currently looking at venues for our 2019 rallies and he also asked us to think about the clubs 20th anniversary in September 2019. Clelia suggested that we look at Golden Pond for our 20th anniversary and rally. We could even invite past members.
- Helen Bizzill is concerned that Grimwade may not be suitable for OBT as there is no dump point.
- Pumphries Bridge hall is \$60.00 per night for 4 nights to hire. If we hire the hall we have use of the toilets. It was decided to hire the hall.
- Ian asked if we wanted to book Binningup again for the same time next year. It was decided by the group that yes it would be a good idea.

Rally Organizer's report moved Clelia
Seconded Glenda
Rally Organizer's report accepted unanimously

General business

- Website – Changes to wording on home page, Clelia, David and Dianne to work on.
- Dianne advised the group that she believed that sandgropers.com.au was available. She has spoken to Gary Fitzgerald and he said that if it was available he could arrange it for \$35.00 for 2 years. During the transition from the old to new web address we could have both going to our web page. The group agreed that it would be a good idea to purchase the web address.
- Associate Membership
- It was decided that future committee meetings would be held at the April and June Rallies.

Action List

- David to write to Westpac Bank re bank signatories. **Action David**
- Are all members participating in 3 rallies per year? **Action Clelia**
- Rallies Attended badges need to be ordered and distributed. **Action Clelia**
- Clelia to ask Ronnie to announce Natalie & Ian Kessell's resignation in the Gossip. **Action Clelia**
- A card is to be organized and sent to Natalie & Ian Kessell. **Action Dianne**
- Bob Lengkeek has done a lot of work in York working with the shire to get the best possible outcome for the relocation of the York free RV site. A letter is to be written to Ronnie to publish in the Gossip. **Action Clelia**
- A reminder to all members that we require Venue Officers for most rallies this year. To be announced at the opening and closing of rallies. **Action David**
- Ask Gary Fitzgerald to put in a section on the website for members to fill out when they are not available for rallies. **Action Clelia**
- Website – Changes to wording on home page. **Action Clelia, David and Dianne**
- Sandgropers.com.au **Action Dianne**

Next meeting: April Rally

Meeting Closed: 12:35pm

Signed as a true & correct record of the meeting: _____

Date: _____